



CRFC - Club Constitution

- The Club shall be called Cassiobury Rangers Football Club.
- Cassiobury Rangers is a non-selective club with the philosophy that football belongs to, and should be enjoyed by, all members equally.
- Cassiobury Rangers FC playing strip shall be claret and blue striped shirt, claret shorts and claret socks with blue stripes.
- The Club has a zero tolerance policy toward discrimination whether by reason of gender, sexual orientation, race, nationality, ethnic origin, colour, religion or ability and is committed to encouraging equal opportunity for all members.
- The Club will abide by The FA's Child Protection Policies and Procedures, Respect Codes of Conduct and the Equality Policy as shall be in place from time to time.
- The affairs of the Club shall be controlled by a minimum of three volunteers to be known as Officers of the Club.
- The Officers of the Club will perform Chairman, Secretary, Child Welfare, Club Membership, Treasurer, Football Development and Social Secretary duties.
- The Officers of the Club shall be known as The Executive Committee of the Club.
- An Officer of the Club will be proposed and seconded by either a committee member or current Officer of the Club.
- The Officers of the Club shall be elected at the Annual General Meeting where each Officer and Committee member may vote.
- Each team/age-group will be represented by a team manager to form a body that, along with the Officers of the Club, shall be known as The Committee.
- An Annual General Meeting shall be held in each year to:
 1. receive a report of the activities of the Club over the previous year.
 2. receive a report of the Club's finances over the previous year.
 3. elect the members of the Executive Committee.
 4. consider any other business.The Club shall send to each member 21 days written notice of the date of a General Meeting (whether an AGM or an EGM).



- The Executive Committee shall be responsible for co-ordinating the organisation, finance and general activities of the Club.
- The financial affairs of the Club shall be co-ordinated by the Treasurer with at least one other authorised Officer, and are authorised to pay for the hire of pitches, affiliation fees, purchase of equipment etc.
- The Executive Committee shall fix the annual membership fees.
- Application for membership shall be subject to the approval of the Membership Secretary.
- The Officers of the Club shall reserve the right to refuse or terminate membership as set out in the Code of Conduct and Policies.
- The Constitution, Code of Conduct policies and forms can be amended or reviewed by the Officers of the Club at any time.
- The Club is a voluntary organisation, for which no financial remuneration or advantage should accrue, either for the individual or their child.
- All expenses need to be pre-authorised before being incurred. Reasonable expenses will be authorised by the Treasurer. Other costs, such as advanced coaching courses, will be authorised by the relevant Officer.
- All sponsorship received by the club will be treated as detailed in "Guidance for Sponsorship". Appendix 1 of this document (below).
- An Officer, Committee member, manager, coach or administrative assistant must not use their position to influence opinion, or to obtain or secure any benefit which is detrimental to the Club, the Club's reputation or its members, or which will or may bring the Club into conflict with any league or the Football Association.
- The Club President, as appointed by the Executive Committee, will help maintain links with the Club's partner Organisations. Vice-Presidents are appointed at the discretion of the Officers of the Club and are available for help and advice if so required.
- The Club President, as appointed by the Executive Committee, will have the casting vote on any issue where the Committee or Executive Committee are unable to reach a majority decision.



Appendix 1. CRFC Guidance for Sponsorship

Great news, you've found a sponsor. Please remember sponsorship is strictly for matchday kit purchases.

Sponsorship money must not be used for personalised equipment such as training tops, track tops or rain jackets. Any sponsors funds remaining following a matchday kit purchase will be retained by the club to purchase essential equipment such as footballs, cones, bibs and first aid kits.

Before ordering the kit, sponsors funds must be deposited in clubsbank account -you don't want to be left holding the bill if your sponsor fails to pay.

Payment should be made to;
Account name Cassiobury Rangers FC
Sort Code: 40-15-23
Account Number: 71110462
Go into the website; <https://www.cassioburyrangersfc.co.uk/>

Click on club shop > managers section > long sleeve Roma shirt. Please only order long sleeved shirts as the short sleeved shirts are unsuitable for cold weather and incur parents additional expense for base layers.

This will take you to the kit builder page. There is a size guide for each age group. Managers are best placed to order kit as they know if they have players that need a size smaller or bigger than recommended. Long sleeved shirts only.

Consider you want the kit to last at least 2 seasons so always order a shirt size players can always grow into. The club do not purchase individual shirts to match sponsor logos.

You will need to upload a jpeg of the sponsors logo to put on the kit builder page.

Please send the logo to me at carlr66@yahoo.co.uk so I can arrange for it to go on our website. The badge jpeg should automatically be on the kit builder, but just in case I've attached it to this email. Add white numbers to the back of shirts. Don't duplicate numbers otherwise everyone will want to be number 7 or number 9.

Once you have completed the kit builder process you will need to make payment via credit card. Once you have the pdf invoice / receipt you can raise an expenses claim through the club treasurer by submitting an expenses form.

If anything is unclear feel free to give me a call on 07860 795363.

